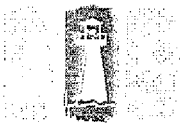

Eastern Health

MINUTES

Laboratory Medicine Program
Tuesday, April 10, 2007 – 1400 Hours

Present

Dr. O. Howell
Mr. T. Gulliver
Dr. N. Denic

Minutes – February 13, 2007

Adopted as circulated.

Business Arising **Action by**

1. **Capital Equipment**

Dr. Denic indicated the need to purchase 4 new microscopes for new Pathologists.

[redacted]

Terry inquired as to 2007-08 capital equipment funds for the Program.

2. **Lab Renovations**

Terry met with Sharon Smith and the Manager of Breast Screening Program to review the proposal to renovate St. Clare's site. Terry and Lynn Wade are meeting with Facilities Management in early May to review proposed floor plans.

Terry inquired as to the status of the Pathology consolidation renovations.

3. **Budget**

Program is $450,000 in deficit to end of February. Most of this is attributed to sick leave relief, overtime, employee benefits, and Dynacare.

Action by

4. **2-Year Operational Plans**

Dr. Howell requested that Terry resend the Program's plan.

5. **ER/PR/HER-2 Receptors**

Dr. Denic gave an update on ER/PR and informed that the Lab has reinstated testing and it is going well. Dr. Denic also informed that we are doing comparison testing with Mt. Sinai in regards to HER-2 testing.

Terry will arrange a meeting with Dr. Denic, Dr. Elms, and Barry Dyer to review roles and responsibilities for the Immunohistochemistry Lab.

6. **Pathologist Manpower**

Nothing new.

7. [redacted]

8. **CCHSA**

Terry expects all 3 Lab Accreditation Teams to have their self-assessment surveys completed by the May 15th deadline.

Terry indicated that having 32 people on these teams is costing the Program additional money in regards to staff travel and short term replacement costs.

9. [redacted]

10. **Lab Safety**

Terry and Dr. Howell are meeting with the Provincial OH&S Officers next week.

11. **QA/Risk Manager**

Dr. Howell informed that the position is closed and will be interviewing shortly.

12. [redacted]

Action by

13. [redacted]

New Business

1. [redacted]

Next Meeting

Tuesday, May 15, 2007, 1400 hours