

LABORATORY MANAGEMENT COMMITTEE  
2003 03 13, 1400 HOURS  
SOUTH LECTURE ROOM, ST. CLARE'S

PRESENT

Dr. D. Cook	Dr. E. Randell	Mr. E. Stapleton
Dr. C. Whitman	Dr. D. Robb	Ms. M. Noftle
Mr. T. Gulliver	Mr. W. Brown	Mr. B. Dyer
Ms. L. Wade	Dr. J. Hutchinson	

REGRETS

Ms. P. Francis	Ms. A. Hill
Dr. S. Parai	

1. Minutes of Meeting - December 4, 2002

Adopted as circulated.

- 2.



- b. Renovations

Terry gave an update on phase 2 at the General site and indicated that they will be moving very soon, at the same time the Janeway pneumatic tube will become operational.

Terry and Lynn are working with Alan Grossert to assess the possibility of an off site blood collection centre.

Actions:

Terry and Lynn will follow up in conjunction with the

Lab Planning Day.

c. Budget

The Laboratory budget is over by \$144,000 to the end of February. Terry feels that we are doing a reasonably good job in managing our compensation budgets. Terry also pointed out that much of the over expenditure is due to staff benefits, retro pay, and the increased regular pay associated with reclassifications and doctor's salaries.

Terry indicated that the Laboratory Program Budget for 2003/4 will be reduced by \$135,000 if we don't meet our 2002/3 commitment, however, the planned \$100,000 reduction for 2003/4 will not take place.

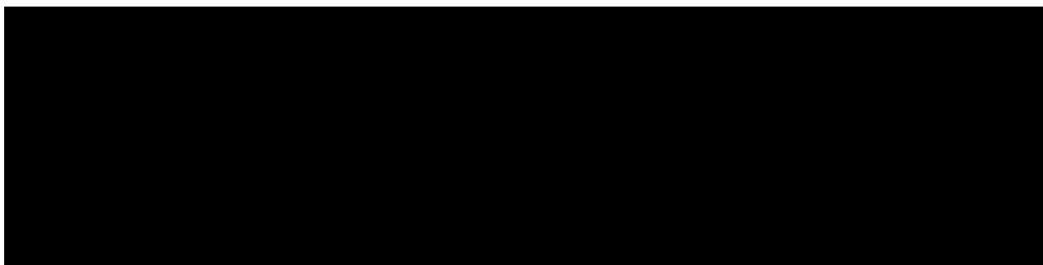
d. Operational Status of New Equipment

The automated blood bank system is now being installed. The tandem mass spec is also being installed.

Terry also informed the group that the tender for Pathology microtomes, microscopes for Cytology, one microscope for pathologist, a centrifuge for Cytology and cytospin for Microbiology is now complete.

Terry said that the next few months he would be focusing on the list of equipment for our genetics services. To date, the DNA sequencers have been installed and the next two items will be the atomic absorption spec and light cycler.

e.



f. Lab Planning Day

Terry updated the group on the preparations for the Lab Planning Day on March 24, 2003. He will try to send an agenda out before the day if it is ready.

3. New Business

a. Quality Assurance

Dr. Hutchinson discussed Quality Assurance for the

Laboratory Program. He indicated that in Ontario there is an interprovincial working group for Microbiology. Dr. Hutchinson has concerns that if our program were required to be licensed through accreditation such as the Ontario Q.M.P.L.S. Program that we may not be successful.

Terry indicated that to date there is no legislation requiring laboratories in Newfoundland to be accredited and/or licensed through such a program.

General discussion took place in regards to an overall Laboratory Quality Assurance Program. It was suggested that this should be a goal for the next several years and the Laboratory Program should have a Quality Officer.

b.

c.

d.

e. Pathology Manpower

Dr. Cook indicated that we are short a couple of pathologists, however, we are actively recruiting. He also indicated that a search committee is in place for a new University Chair.

4. Adjournment
5. Next Meeting - to be determined.