



MINUTES

Pathology Quality Management Committee
September 19th, @ 10:00
Conference Room, SCM

Present:

Nash Denic
Lynn Morris-Larkin
Bev Rowe (recorder)

Jessica Swain
Don Cook

Catherine Parnell
Barry Dyer

Absent:

Lynn Wade
Tracy Chafe

Janet Laidley

Approval of Agenda

Agenda approved

Approval of Minutes of June 6th & July 18th 2007 Meetings

Minutes of both meetings approved by N. Denic and L. Morris-Larkin

Business Arising

Discussion began regarding review of the following: Fixation, Pathology Tissue Handling, Submission of Pathology Specimen Tissue to Microbiology, Tissues for Gross Examination Only.

It was recommended that a procedure or policy sent for peer review not have changes made until the committee approves them. The sheets with comments and signatures with each policy / procedure should be brought to the meetings and discussed.

Policy & Procedure Implementation / Development

Following are to be sent for Level 3 signing

- Tissues NOT to be submitted to pathology
- Clinicians request to review a colleague's pathology report
- Minimal standards of reporting

New Business

Discussion ensued regarding the number of policies and status of each
Organize table of contents for policies and procedures
Terms of Reference - deferred to next meeting.

Adjournment

Meeting adjourned @ 11:55

Next Meeting

October 22, 2007 – Monday @ 0900 hours, SCM Conference Room