Eastern Health

(Processor #1) **VIP Instrument ID # 01.008062** **Month**_____ **Year**_____

Day of Month		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
MAINTENANCE	**Frequency**																															
Clean Cycle	Daily																															
Water Change	Daily																															
Clean Retort	Weekly																															
PRE-RUN CHECKS																																
Reagent Levels (including paraffin)	Every run																															
Program number	Every run																															
Program end time	Every run																															
Rotary Valve (40-72°C)	Every run																															
Oven Temp (58-64 °C)	Every run																															
Number of cassettes	Every run																															
REAGENT CHANGES																																
Hot Water Flush	3th Day																															
Stn 1, 10% Formalin	Daily																															
Stn 2, 70% Ethanol	Daily																															
Stn 3, 80% Ethanol	Daily																															
Stn 4, 95% Ethanol	Daily																															
Stn 5, 100% Ethanol	Daily																															
Stn 6, 100% Ethanol	Move up																															
Stn 7, 100% Ethanol	Move up																															
Stn 8 Zylene	Daily																															
Stn 9, Zylene	Move up																															
Stn 10, Zylene	Move up																															
Stn 11, Paraffin, Discard	2th Day																															
Stn 12, Paraffin, Discard	2th Day																															
Stn 13, Paraffin	Move up																															
Stn 14, Paraffin	Move up																															
Stn 15, Cleaning Zylene	Daily																															
Stn 16, Cleaning Ethanol	Daily																															
Stn 17, Cleaning Water	Daily																															
Charcoal Filter change	Monthly																															
Comments																																
Technologist Initials																																
Technologist Initials																																

CODES: D = Discard, R = Replace, ↑ Moved up, √ = Checked

Eastern Health

(Processor #2) **VIP Instrument ID # 01.008098** **Month**_____ **Year**_____

Day of Month		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
MAINTENANCE	**Frequency**																															
Clean Cycle	Daily																															
Water Change	Daily																															
Clean Retort	Weekly																															
PRE-RUN CHECKS																																
Reagent Levels (including paraffin)	Every run																															
Program number	Every run																															
Program end time	Every run																															
Rotary Valve (40-72°C)	Every run																															
Oven Temp (58-64 °C)	Every run																															
Number of cassettes	Every run																															
REAGENT CHANGES																																
Hot Water Flush	3th Day																															
Stn 1, 10% Formalin	Daily																															
Stn 2, 70% Ethanol	Daily																															
Stn 3, 80% Ethanol	Daily																															
Stn 4, 95% Ethanol	Daily																															
Stn 5, 100% Ethanol	Daily																															
Stn 6, 100% Ethanol	Move up																															
Stn 7, 100% Ethanol	Move up																															
Stn 8 Zylene	Daily																															
Stn 9, Zylene	Move up																															
Stn 10, Zylene	Move up																															
Stn 11, Paraffin, Discard	2th Day																															
Stn 12, Paraffin, Discard	2th Day																															
Stn 13, Paraffin	Move up																															
Stn 14, Paraffin	Move up																															
Stn 15, Cleaning Zylene	Daily																															
Stn 16, Cleaning Ethanol	Daily																															
Stn 17, Cleaning Water	Daily																															
Charcoal Filter change	Monthly																															
Comments																																
Technologist Initials																																
Technologist Initials																																

CODES: D = Discard, R = Replace, ↑ Moved up, √ = Checked