

Approved
Minutes of the **Executive Management** meeting held on Tuesday, July 8, 2003 at 9:00 a.m., Board Room, St. Clare's Mercy Hospital.

Present: George Tilley (C) Louise Jones
Pamela Elliott Kent Decker

Apologies: Stephen Dodge
Dr. Robert Williams

For Action By

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2.11

2.12

2.13

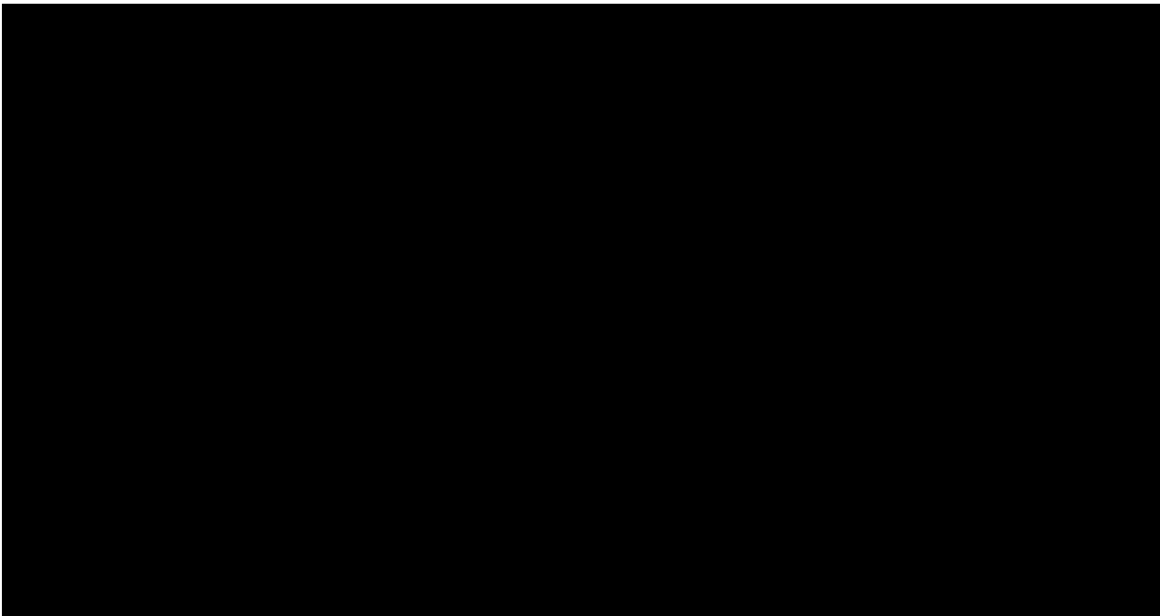
2.14

2.15 PCU Assessment for Admissions

[Redacted]

Pam Elliott

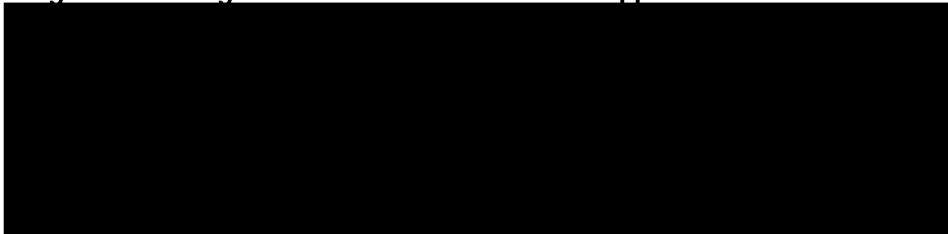
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It was further noted that there is a provincial steering committee for Palliative Care, of which Pat Pilgrim is a member. Mr. Tilley will follow up with Ms. Pilgrim as to the concerns of this committee.

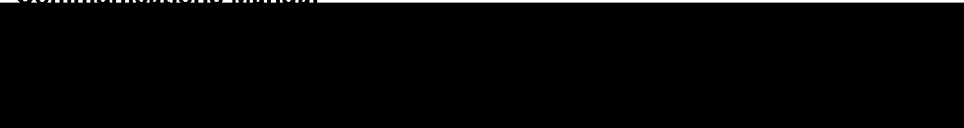
George Tilley

2.16 Regional Steering Committee – Prenatal Home Support



Louise Jones

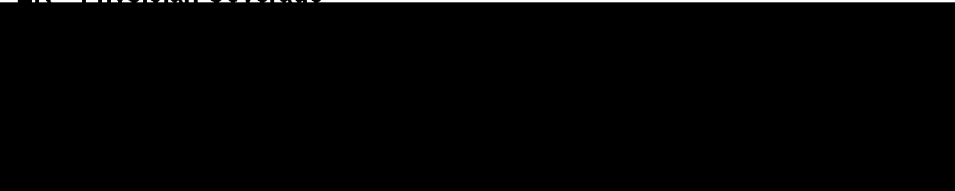
2.17 Communications Manual



2.18 Halifax Symposium on Healthcare Safety



2.19 ER – Physician Coverage



George Tilley

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[Redacted]

2.20 Private Ambulance Dispute

[Redacted]

2.21 HSC Site Advisory Committee

[Redacted]

Kent Decker

Kent Decker

Louise Jones

Pamela Elliott

2.22 Role of Health Safety Officer

[Redacted]

2.23

[Redacted]

Louise Jones

3. New Business

3.1 Guiding Principles

In reviewing the document, Guiding Principles, the committee felt that many of

Pamela Elliott

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the principles outlined are already contained in other corporate documents. Ms. Elliott will ask Mr. Wayne Miller to review this document in conjunction with the strategic plan, vision, and values to ensure that each of the principles are covered in those documents. Pending the outcome of the Mr. Miller's review, the Executive Committee is supportive of proposing to the Planning Committee that the Guiding Principles document be made redundant.

3.2 Public Policy Forum

[REDACTED]

Pamela Elliott

3.3 Perfusionist – Update

[REDACTED]

Pamela Elliott

3.4 Information Coordinator Position.

Mr. Decker advised that the Information Coordinator position has been awarded to Mr. Jim Brown. It was noted that Mr. Brown's current position, Utilization Manager, belongs to Quality Initiatives, however, since the inception of the Clinical Efficiency Unit, he has been providing support to that group. Executive Management agreed that in light of the current structure as it relates to clinical efficiency and the Corporation's desire to sustain it, Mr. Brown's position will be advertised for Clinical Efficiency Unit. Kent Decker will follow up with Patricia Pilgrim, Director of Clinical Efficiency to identify the qualifications required for the position. In the meantime, Ms. Elliott will speak to Sharon Smith, Director of Quality Initiatives to advise that due to the current structure, the position will be filled at this time for Clinical Utilization.

Kent Decker
Pamela Elliott

3.5

[REDACTED]