- Delivery - Dr Cook
Dr Young
Ms Pelham
Mr Vanderbilt
Dr Willis by Mt Sinai Technical Person

Sept 22/2005

① Staffing - frustrated and overwhelmed
- causes communication issues
- do not understand the theory
- need to work together as a group
- need to understand who they should report to

Suggestion - 1 technical director for I-P. laboratory
- need triangular line of communication

- need section head for I P - M.D.
- need chief tech for I.P. - one of the three

② Fixation
- 2 sites must have same protocols
- need pathology assistant
- we have had problems with fixation

③ Controls - Some Suggestions

④ Must be running positive and negative controls

⑤ Validation must be done
Record Keeping
Record Retention
Temperatures
Buffers
antibodies

- need to write their own manuals
- reagent kits must be validated

X Come back in several months to re-assess progress
- need books and internet to get education
- video conferencing
- Calibrate pipettes on annual basis

Manuals – need manuals in their laboratory

Kidneys – I.F. – need to be stored (-70° freezer)

Data sheets – need to document every antibody that they use

Pathogens – need to share papers with the techs

X Histocolorchs – need to consider purchasing it – need to align to tumours

Equipment maintenance – needs to be done

Competency Testing – give scenarios to techs to see what they would do

Resource, Tangerines etc
External Building assessment – CAP

HER-2 new – more off the bench is quickly as possible

– Successor plan

Ensure Validation process is in place, and decision to re-sustainate should be made here

- need some in house education for pathology staff
- need point person for I.H. – Dr Eyckhorn

x a gold standard is attainable – need some additional human and financial resources