

**Notes of Meeting  
Laboratory Medicine Program  
May 6, 2005 - 0900 Hours**

**Present:** Dr. D. Cook  
Dr. R. Williams  
Mr. T. Gulliver

**Minutes – April 1, 2005**

Adopted as circulated.

**Business Arising**

**Action by**

**1. Blood Collection Services**

Renovations have started at the HSC blood collection center and expect to be completed by mid-June. When complete, the Lab plans to open at 0700 hours with full staff.

Terry requested permission to change the hours of closing at the Waterford to 1530 hours for the summer.

Terry indicated that in the fall he will put together a plan for renovations at St. Clare's to accommodate a large walk-in blood collection center.

Terry

**2. Capital Equipment**

Terry will write Dr. Williams with a list of three pieces of equipment for the Laboratory that can be placed on the new capital equipment campaign.

Terry also indicated that the final Year 4 IGA funds of \$528,000 will be mostly used by Genetics.

Terry

**3. Lab Renovations**

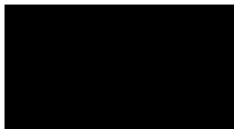
Final phase of Haematology progressing well and expect a June completion date. Terry will write Dr. Williams in regards to remaining outstanding renovations for the Lab.

Terry

-2-

Action by

4.

5. **Budget**

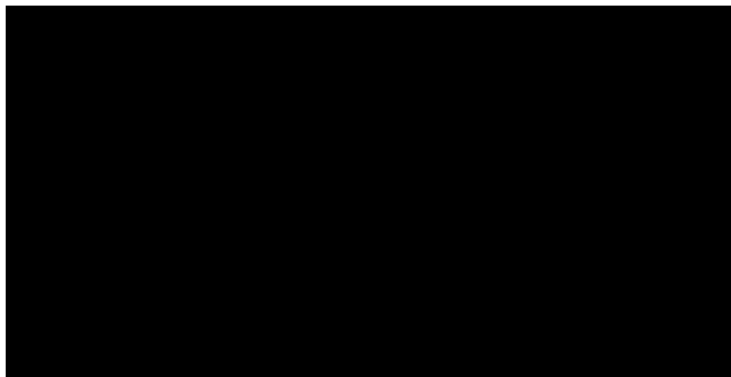
2004/05 ended with a deficit of \$180,000. This was an improvement over 2003/04 which was \$650,000.

The 2005/06 budget has been approved and Terry feels that the Lab should be able to balance this year.

6. **Lab Planning Day (major objectives)**

The Pathology technical consolidation has taken place. Terry indicated that it may take a couple of months to work through transition issues.

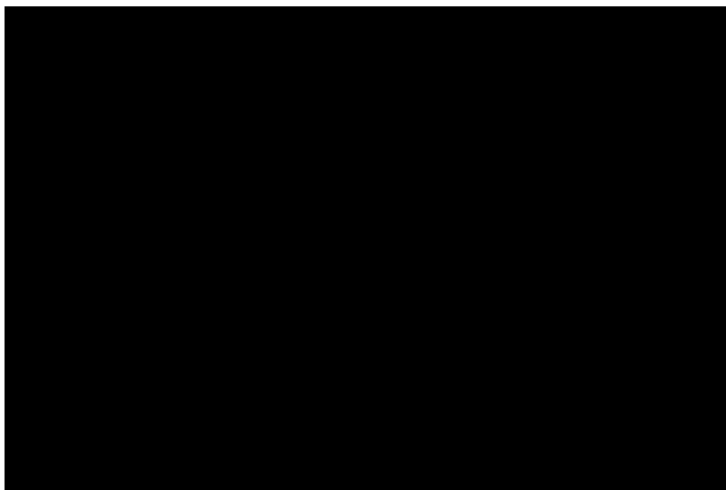
7.



8.

New Business

1.



2.

-3-

**Action by****3. Legal Consults/Tissue Act**

Dr. Cook expressed some concern in regards to legal issues for Pathology consults and also on retention of tissues.

Dr. Williams recommended that Dr. Cook send this to the corporation's Hiroc lawyer.

**Next Meeting**

Friday, May 27, 2005, 0900 hours