

**Notes of Meeting  
Laboratory Medicine Program  
September 23, 2005 - 0900 Hours**

**Present:** Dr. D. Cook  
Dr. R. Williams  
Mr. T. Gulliver

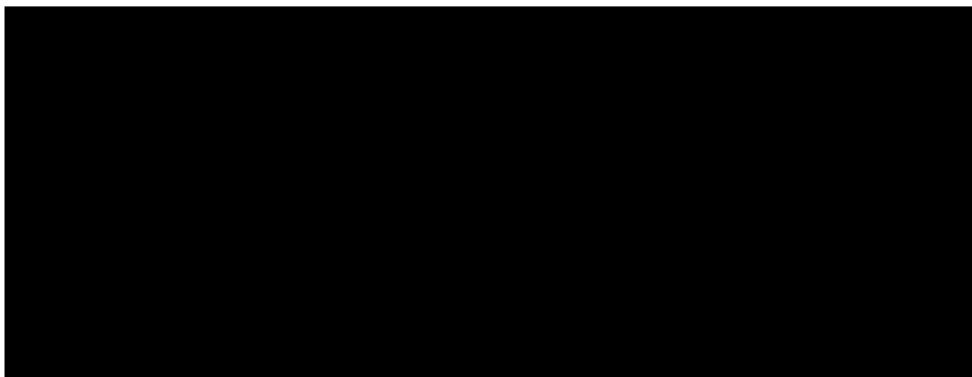
**Minutes – May 27, 2005**

Adopted as circulated.

**Business Arising**

**Action by**

1.



2. **Capital Equipment**

Terry inquired about the 2005/06 capital equipment allocation for the Lab Program. Dr. Williams indicated that at minimum the IGA \$528,000 commitment is available. Terry will bring to the next meeting the list of equipment for Genetics from this money.

Terry

Terry also informed that the IGA are interested in fund raising for an automated pap smear screener for the province.

3. **Lab Renovations**

The Haematology renovations that started in June, 2003, have now been completed. Terry indicated that Microbiology and Pathology are still to be done.

Terry

Action by

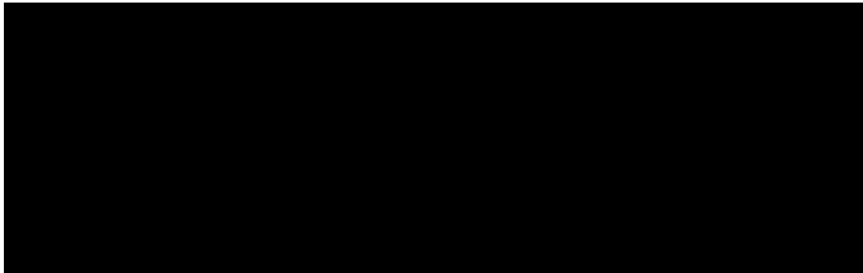
4.



5. **Budget**

The Program was \$165,000 over budget to the end of August. Of this, \$40,000 is Pathology, \$40,000 is unfounded Genetics positions, and \$45,000 employee benefits.

6.



7.

8. **Tissue Audit Committee**

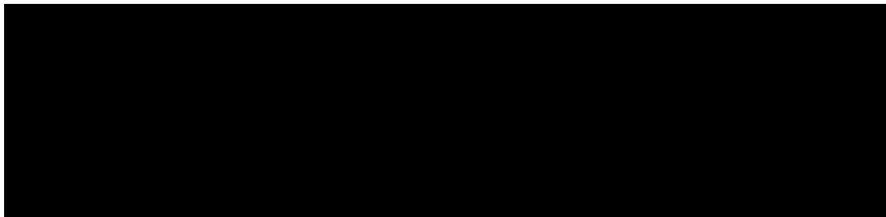
New Pathology requisition is in circulation.

9. **Legal Consults/Tissue Act**

Dr. Cook informed that he had a letter from Heather Predham and will follow up.

Dr. Cook

10.



11. **ER/PR Receptors**

Updates provided on current status of retesting. Terry and Dr. Cook will prepare a proposal for Dr. Williams to implement a QA program for Pathology.

Terry

Dr. Cook will write the surgeons to ensure that breast surgeries are not performed on Friday afternoons.

Dr. Cook

**Action by**

**12. Pathologists' Assistants**

This will be included in the Pathology QA proposal.

**New Business**

1.



2.

**3. QA Responsibilities**

Some discussion in regards to assigning QA, Utilization, and Point of Care responsibilities to existing managers in our new structure.

**Next Meeting**

Friday, October 28, 2005, 0900 Hours