

Agenda  
Laboratory Medicine Program  
February 3, 2006 - 0900 Hours

Minutes – January 6, 2006

Business Arising

1. Capital Equipment
2. Lab Renovations
3. Lab Billings
4. Budget
5. Lab Planning Day (major objectives)
6. Cervical Screening
7. Legal Consults/Tissue Act
8. ER/PR Receptors
9. Pathologists' Assistants
10. Organizational Structure
11. Pathologist Manpower
12. Medical Genetics

New Business

1. Dynacare
- 2.
- 3.

**Notes of Meeting  
Laboratory Medicine Program  
January 6, 2006 - 0900 Hours**

**Present:** Dr. D. Cook  
Dr. R. Williams  
Mr. T. Gulliver

**Minutes – December 16, 2005**

Adopted as circulated.

**Business Arising**

**Action by**

**1. Capital Equipment**

Terry gave an update on recent purchases/tenders. The Cytogenetic workstations are in and DNA extraction unit and expect to be installed in early February.

The Lab Program has also purchased (unplanned) 2 morgue stretchers, 1 centrifuge, 1 spectrophotometer, 6 phlebotomy chairs.

Terry has spoken to Louise Jones in regards to additional funds for microtomes for Pathology and a gross workbench for Pathology.

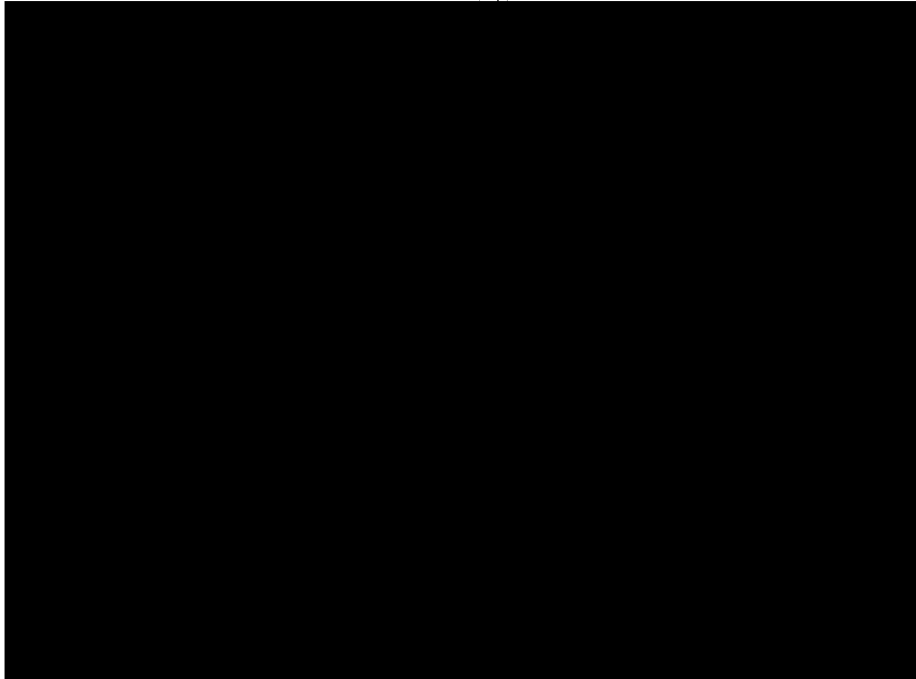
Terry presented an overview of an extension of our current Beckman Coulter agreement that will provide new equipment in St. Lawrence, Grand Bank, Bonavista, Placentia, Old Perlican, and Carbonear.

**2. Lab Renovations**

Terry gave Dr. Williams an updated written letter outlining the outstanding renovations for the HSC Laboratory.

Terry also informed about the possibility of renovations required in Haematology/Chemistry, HSC, to accommodate new equipment in Nuclear Medicine.

3.



4.

5. **Lab Planning Day (major objectives)**

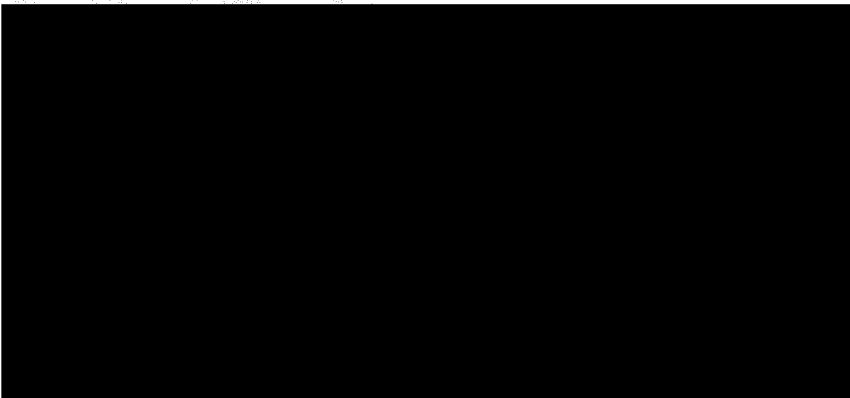
Date is set for April 12, 2006. Terry will meet with each Division Manager/Chief to work with them in developing their next 3-year plan. April 12<sup>th</sup> will be mostly a review of past successes and presentations by each division on their major objectives for the next 3 years.

6. **Cervical Screening**

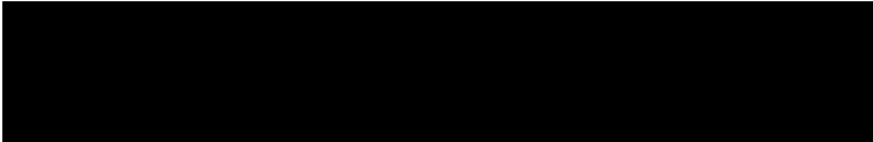
Dr. Williams will follow up with George Tilley in regards to liquid based Cytology for pap smear screening. Dr. Williams feels that we should present to George Tilley and John Abbott the reasons why the Lab Program should pursue this initiative and to seek their support.

→ Feb 22, 2006  
# 1362 at HCS  
1:30 PM

7.



8.



**9. ER/PR Receptors**

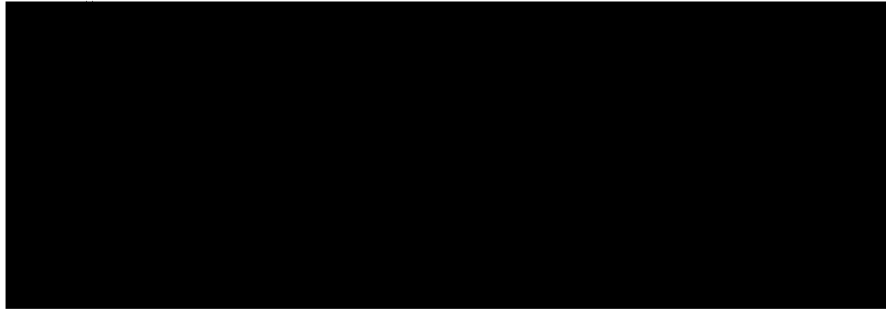
Terry updated on status of recommendations for this service to be reinstated. Dr. Cook is planning a meeting in early February to determine internal consensus to put ER/PR testing back in service.

Terry is currently compiling lists of deceased negative patients and cross referencing our master lists.

**10. Pathologists' Assistants**

Terry informed that the posting will be internal and external and expects to be selecting candidates in February.

**11.**



**12. Organizational Structure**

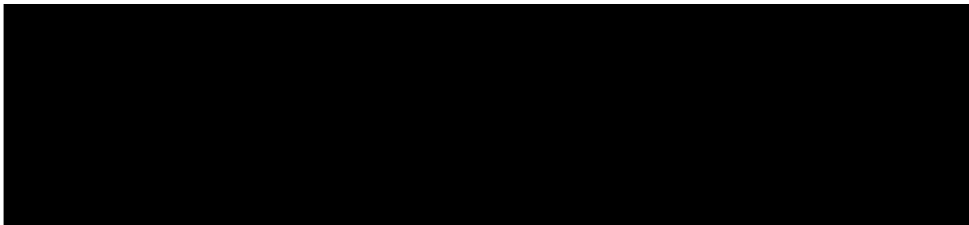
Dr. Williams informed that he has not brought the Laboratory's proposed management structure to executive management team for approval, however, Dr. Williams has verbally approved the proposal and indicated that we proceed as if it was approved.

**13. Pathologist Manpower**

Dr. Cook updated on the current shortage of Pathologists within the system. Dr. Cook and Terry are working with Dynacare Labs in Ottawa to strike a proposal for 6 months to send out pathology specimens for interpretation by Dynacare.

New Business

I.



Next Meeting

Friday, February 3, 2006, 0900 hours