

**DIVISION OF ANATOMICAL PATHOLOGY
PATHOLOGISTS' MEETING
GENERAL HOSPITAL SITE, HCCSJ**

DATE: April 24, 2001
TIME: 10 a.m. - 11 a.m.
PLACE: Pathology Residents' Room

AGENDA

- 1. MINUTES OF THE MEETING OF FEBRUARY 21, 2001**
- 2. BUSINESS ARISING**
 - 2.1 Pathologists' Information Notes for Autopsy
 - 2.2 Surgical Specimen for POC
 - 2.3 Autopsy Transfer for Medical Examiner
 - 2.4 Consultation Fee for Cancer Clinic Cases
 - 2.5 Autopsy Report
 - 2.6 Surgical Pathology Report
 - 2.7 Lab City Cheque
 - 2.8 Pathologists' Assistant
- 3. NEW BUSINESS**
 - 3.1 Statistics of Surgicals
 - 3.2 Any Other Business.
- 4. ADJOURNMENT.**

SP/tc

**DIVISION OF ANATOMICAL PATHOLOGY
GENERAL HOSPITAL SITE, HCCSJ
MINUTES OF MEETING, APRIL 24, 2001**

PRESENT: Drs. D. Haegert, D. Fernandez, S. Chittal, C. Morris-Larkin,
S. Abedi, G. Rasty, K. Laurence, M. Parai, D. Robb and S. Parai

REGRETS: Drs. J. Barron and P. Wadden

1. CALL TO ORDER

The meeting was called to order by Dr. S. Parai at 10 a.m.

2. MINUTES OF THE MEETING OF FEBRUARY 21, 2001

The minutes of the meeting of February 21, 2001 was adopted by a proposal by Dr. Fernandez and seconded by Dr. G. Rasty.

3. BUSINESS ARISING

3.1 Pathologists' Information Notes for Autopsy

This form has been circulated in the various hospital sites. However, they are not filled out by the attending physician in all the cases. A letter will be sent out to the physicians asking them to complete this form along with autopsy authorization before an autopsy is performed.

3.2 Surgical Specimen for POC

A letter has been forwarded to the Manger of the O.R. and Peri-Operative Program advising them to procure the specimen from the suction curetting equipment and put them in a standard specimen container with formalin. Lab will not accept this specimen if received otherwise.

3.3 Autopsy Transfer for Medical Examiner

Much discussion on this issue. However, the division will continue doing postmortem if requested by the attending physician by filling out pathologists' information notes for autopsy along with proper authorization by the family.

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3. BUSINESS ARISING (Cont'd)

3.4 Consultation Fee for Cancer Clinic Cases

Dr. Haegert mentioned that there has been a preliminary discussion with Dr. Williams without any progress. Follow up will be given later on.

3.5 Autopsy Report

This has been discussed in the Site Chiefs' meeting as well as Program meeting. It is the policy of the Corporation to sign out all the autopsies in twelve weeks.

3.6 Surgical Pathology Report

It is the policy of the Corporation to sign out all the surgical pathology reports in four weeks.

3.7 Lab City Cheques

Billing for the fourth quarter of 2000 has been forwarded to Lab City. The cheque will come directly from the Lab City to the individual pathologist. A copy of the invoices has been circulated to the pathologist.

3.8 Pathologist's Assistant

There has been much discussion on this issue. However, Dr. Haegert will discuss with Dr. Williams in future. However, there is no money in the budget to fund this position. Dr. S. Parai will talk with Terry Gulliver exploring the possibility of training two senior technologists for doing additional grossing.

4. NEW BUSINESS

4.1 Statistical Analysis of Surgicals

This has been circulated for the period of July 7, 2000 to January 7, 2001. Days on call will be adjusted based on the statistics.

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4. NEW BUSINESS (Cont'd)

4.2 Stenographer

Much discussion on this issue. Majority of the pathologists found that the work of Ms. Mary Hickey is not satisfactory. Dr. S. Parai will discuss with Terry Gulliver. The division recommends to update her skills by additional training.

4.3 Evaluations of Medical Students

Evaluation of medical students recently rotating at the Pathology Department has been done by this committee.

5. ADJOURNMENT

There being no further discussion the meeting was adjourned at 11:15 a.m.

SP/tc

STATISTICS OF MANPOWER/WORKLOAD
JULY 7, 2000 - JANUARY 7, 2001

PATHOLOGIST/FTE	SURGICAL DAYS/NOS.	CYTOLOGY DAYS/NOS.	AUTOPSY WEEKDAYS
S. Abedi / 1	13 / 738	14 / 222	2
M. Parai / 1	14 / 745	12 / 109	2
K. Laurence / 1	6 / 340	30 / 513	2
S. Parai / .8	12 / 802	11 / 165	2
P. Wadden / .8	12 / 751	10 / 142	2
D. Fernandez / .8	12 / 692	--	2
S. Chittal / .8	12 / 781	--	2
C. Morris-Larkin / .8	9 / 590	17 / 286	2
G. Rasty / .8	10 / 743	18 / 248	2
D. Haegert /	10 / 569	--	2
D. Robb / .5	11 / 558	--	2
	Ranges 50 -74 Average - 60	Ranges 9 -17 Average - 14	