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November 23, 2003

**PRIVATE & CONFIDENTIAL**

Dr. Don Cook  
Clinical Chief, Laboratory Medicine Program

Mr. Terry Gulliver  
Program Director, Laboratory Medicine Program

Dear Don and Terry:

I've had an opportunity to review in detail the reports of Dr. Diponkar Banerjee and Ms. Trish Wegrynowski with respect to the Immunohistochemistry services offered by Eastern Health.

I wonder if you could prepare a spreadsheet to capture all the recommendations embodied in both these reports (i.e. this should include all recommendations even ones such as refrigeration storage referenced on Page 4 of Trish Wegrynowski's report). In preparing the spreadsheet and the current status with respect to implementation of these recommendations, you should assume that funding will be provided based upon the document you prepared for me of October 13, 2005. I understand Sharon Lehr is following up with Terry on the financial parameters embodied in that document.

Once you have the spreadsheet developed and the current status of our implementation, I would like to meet with you as soon as possible to review where we go from here, especially in dealing with the institution of the Immunohistochemistry services.

I trust this is satisfactory.

Yours sincerely,

A handwritten signature in black ink, appearing to read "R.J. Williams".

R.J. WILLIAMS, M.D., M.P.H.  
Vice President, Quality, Diagnostic  
and Medical Services

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