

Information Management Committee
November 1, 2002 - 9 a.m. - Board Room, Corporate Office

Present:

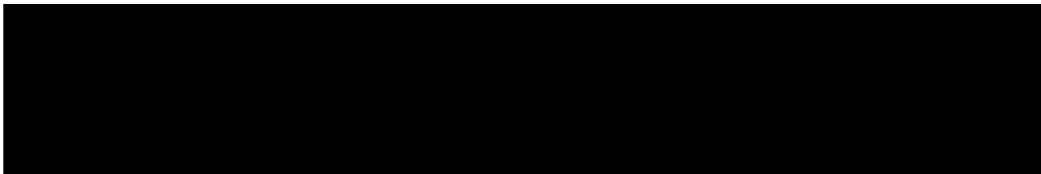
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|----------------------------|------------------|
| Mr. K. Decker, Chairperson | Mr. D. Macdonald |
| Ms. R. Barrington | Mr. W. Miller |
| Ms. H. Byrne | Mr. T. Mouland |
| Ms. D. Cooper | Mr. C. Murphy |
| Ms. P. Elliott | Ms. S. Penney |
| Mr. A. Grossert | Ms. P. Pilgrim |
| Ms. D. Kearsey | Ms. S. Smith |
| Mr. I. Kendall | Ms. J. Templeton |
| Ms. S. Lehr | |

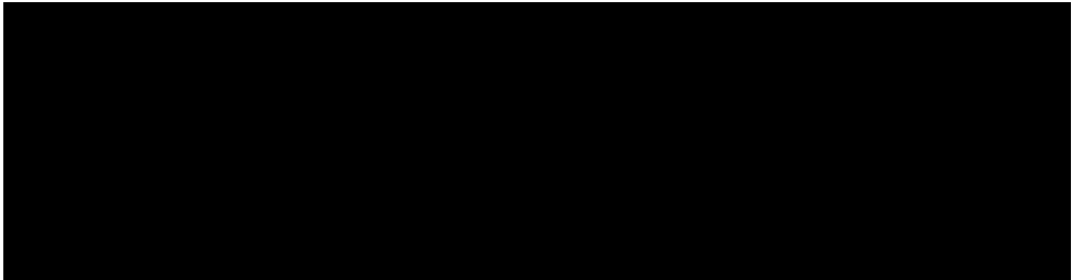
Regrets:

- Mr. J. Brown
Ms. E. Connors

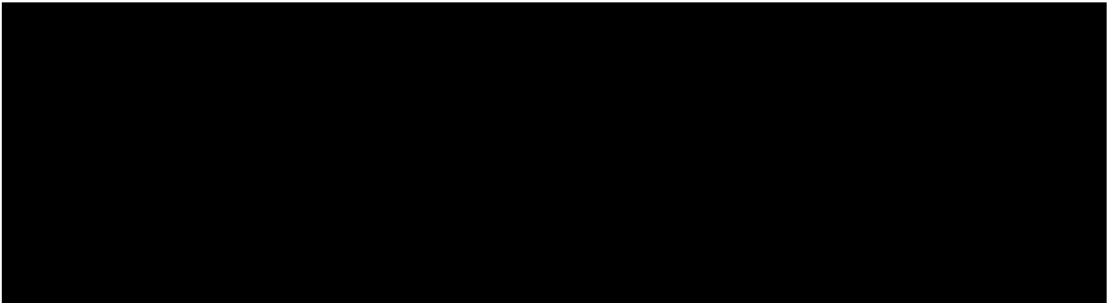
Dr. F. King

Mr. E. Wade

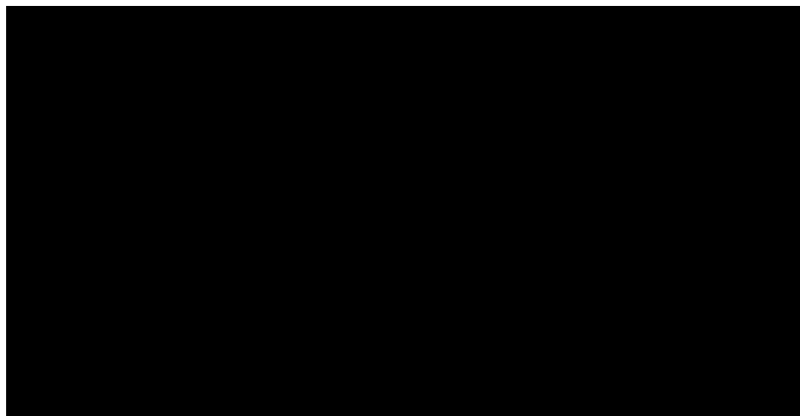
1. 

2. 

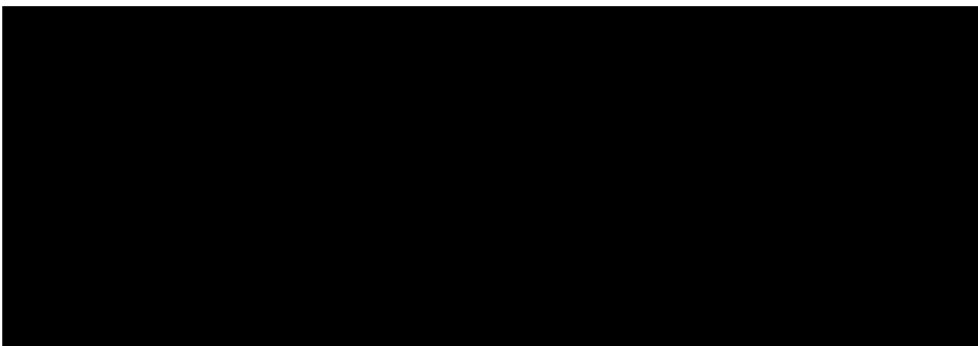
3. **Business Arising**



3.2



3.3.



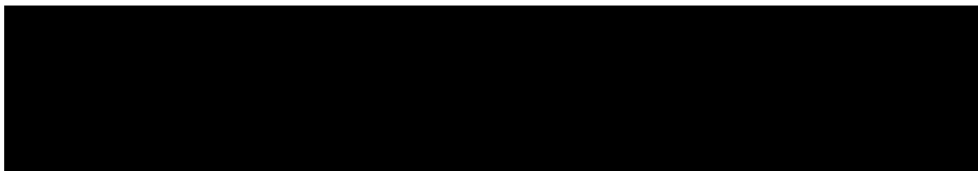
3.4.

3.5. Retention Policy of Administrative and Health Information not Contained in Health Record

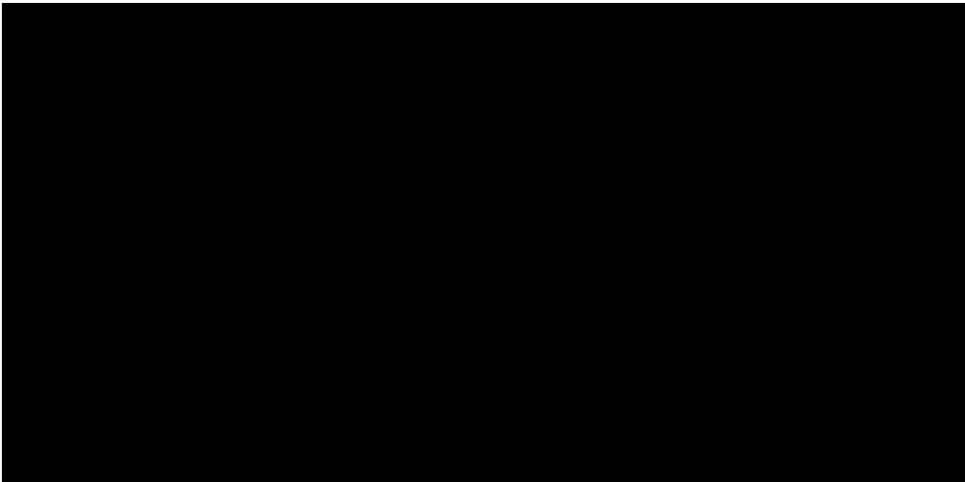
Mr. Alan Grossert, Ms. Heather Predham and Mr. Terry O'Brien met, discussed this issue and identified the following:

- Storage/warehouse space - the Space Committee is considering options. Mr. Decker advised that the Waterford Foundation is expanding its services and are pursuing obtaining land through Government and erecting a building, and our storage requirements are being considered as part of this.
- staff resource, possibly through Materials Management - can be considered through the budget process
- a short-term staff resource to work with programs/departments to identify and move material - this process can begin immediately
- this project has implications related to the ATIPP and the ability to locate information when requests are received

3.6

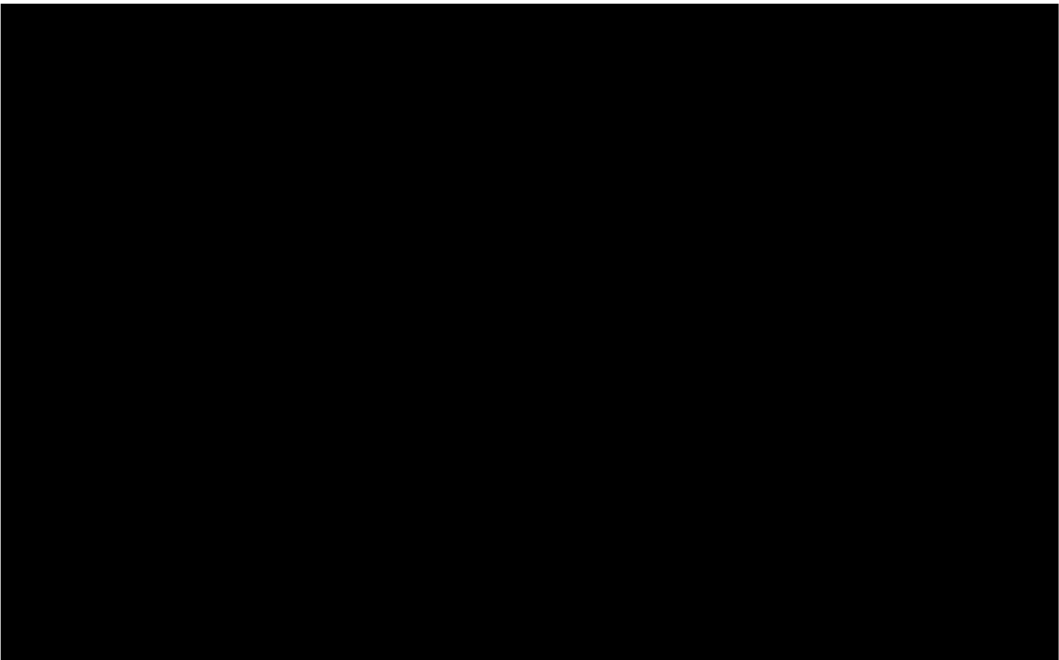


3.7

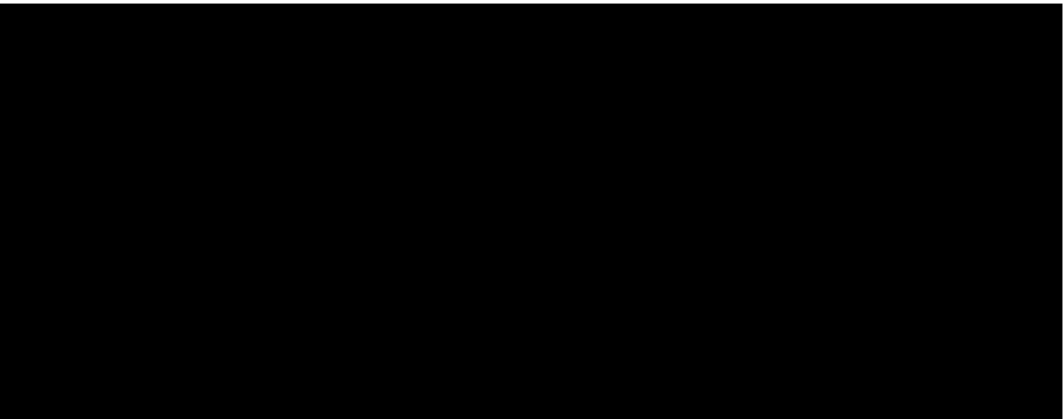


4 New Business

4.1



4.2



4.3



4.4



4.5 Legal Support for ATIPP

It is expected that the Corporation's legal firm will supply legal support for ATIPP as opposed to HIROC's legal firm.

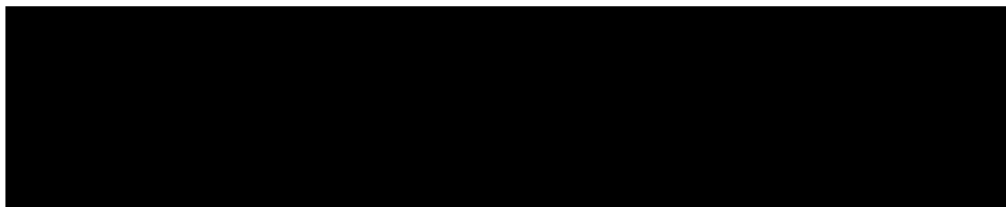
Mr. Grossert indicated that there are a number of concerns and questions arising from the presentation on ATIPP conducted following the last Senior Management Committee meeting which will require guidance.

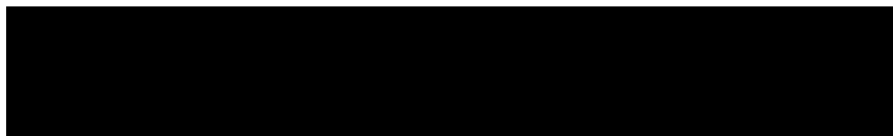
Ms. Elliott advised that she is a member of the provincial committee established to consider policy issues from a provincial perspective, and she will share information with the IMC as well as solicit feedback. There is a possibility that separate legislation related to health care may be pursued.

4.6 Privacy Impact Assessment

Mr. Kendall advised that he attended a CIHI workshop on conducting a privacy impact assessment. The assessment used at the workshop was based on a CSA (Canadian Standards Association) model using 10 principles applied to a privacy assessment. When the law is proclaimed, it was suggested that the Corporation should develop a privacy impact assessment tool.

4.7





5 **Next Meeting** - December 6, 2002

6 **Adjournment** - 11:20 a.m.